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School Prospectus

2026 - 2027

Executive Headteacher: Mr C Woodward
Head of School: Miss K Warburton
Chair of Governors: Mr A Parton

Welcome to Padfield Community Primary School where everyone works together and cares for each other. We look forward to you joining us.

This prospectus is intended to give you some background information about us and encourage you to want to come and find out more.

We believe that education is a partnership between home and school and that when your children join us, we will be continuing the process that has begun at home.

We consider our school to be a team, which includes Governors, teaching and support staff, parents and children.

If you have not yet had the opportunity to visit Padfield School, I do hope you will accept my invitation to come and see the fun and varied learning opportunities we have to offer in a caring family environment.

Craig Woodward
Executive Headteacher

Values

Ready, Safe, Respectful

Vision

We all believe in:

Respect	Individuality
Responsibility	Independence
Fairness	Resilience
Teamwork	Compassion

Aims

At Padfield Community Primary School, we aim to inspire and support the children through a wide range of learning experiences, which enable all to:

- Be successful individuals who enjoy learning, make good progress and achieve our best.
- Be resilient individuals who are able to live safe, healthy and fulfilling lives.
- Be caring individuals who make a positive contribution to society.

Members of Staff

Senior Leadership Team

Mr C Woodward	Executive Headteacher
Miss K Warburton	Head of School
Mrs K Skuse	KS2 Lead/Puffin class teacher (Year 5/6 - PT)
Mrs Johnston	EYFS & KS1 Lead/Wren class teacher (Year Rec/Nur – PT)
Mrs N Wallroth	Robin class teacher (Year 1/2 – PT)
Mrs C Shaw	Robin class teacher (Year 1/2 - PT)
Mrs L Wilson	Nightingale class teacher (Year 3/4)
Mrs K Sands	Wren class teacher (Rec/Nur – PT)
Mrs K Rowarth	Teaching Assistant & Breakfast Club
Mrs A Stephenson	Teaching Assistant
Mrs J Redfern	Teaching Assistant
Mrs K Pitchford	Teaching Assistant
Mrs W Taylor	HLTA / Teaching Assistant
Mrs H Pettitt	HLTA / Teaching Assistant
Mrs A Billing	School Business Manager
Miss N Pinder	Mid-day Supervisor
Mrs L Calvert	Senior Mid-day Supervisor
Mrs S Lawton	Dining Room Assistant / ASC Play Leader
Miss Sutton	Mid-day Supervisor & Breakfast Club
Mrs Ledger	Mid-day Supervisor & ASC Play Leader

Our School

Padfield Community Primary School is a small, friendly village school on the outskirts of Glossop, which is on the edge of the Peak District National Park. The school was built in 1887 in the traditional T. Shape and opened as a County Day School.
The school building has continued to grow, and more recent improvements include an outdoor classroom, a reading shed and a garden area.

The School Day

The school sessions are:-

School opens	08:40
Break	10.15 – 10.30
Lunch break	12:00 – 13:00
School closes	15:15

KS1 children may have 15 min break each afternoon.
This amounts to 32.5 hours a week.

Organisation

The children are divided into mixed-age classes as follows:-

- Nursery/Reception - Mrs Johnston / Mrs Sands
- Year1/Year2 - Mrs Shaw / Mrs Wallroth
- Year3/Year4 - Mrs Wilson
- Year5/Year6 - Mrs Skuse / Miss Warburton

Our teaching assistants work across the school to support the needs of individuals and small groups.

"Padfield School - where everyone is special."

School Uniform – *Please make sure all items of clothing are clearly labelled.*

School uniform is worn by all children in school. It can be obtained from Brigadoon in Hadfield or through Uniform Easy https://shopkeepeasy.com/112552

- Grey trousers / skirt /pinafore dress.
- White shirt/polo shirt (school logo available).
- Royal blue sweatshirt or cardigan (school logo available).
- Plain white socks or grey tights with skirts or dresses.
- Plain grey, black or white ankle socks with trousers or shorts.
- Black shoes (Black boots may be worn in cold weather with trousers or tights).
- In summer a blue checked summer dress or grey shorts may be worn. Plain black, white or natural sandals may be worn if they are suitable for running / playing in.
- A fleece and a PE hoodie with the school logo is also available from Brigadoons.

Children should bring their books to school in a flat **book bag**, which can fit in their tray or class box – please do not add large keyrings as the bags do then not fit in their place. These bags (along with lunch bags) are the only bags that should be brought to school. ***Backpack type bags should not be brought school***. Book bags are available to order on ParentPay.

A single earring stud is allowed in each ear and watches are allowed. However, watches that can connect to the internet are not permitted in school. Make up and nail varnish are not allowed in school at any time. Any child coming to school wearing jewellery, make up or nail varnish will be asked to remove it. We ask that all children with long hair wear it tied up in school and long hair must always be tied up on PE days. Any bows or ribbons should be in school or natural colours and small.

Earrings are not allowed on a PE day and a simple stud is allowed at other times. If you wish your child to have their ears pierced, then this can be done at the beginning of the summer holidays, which will allow a healing time of six weeks. Jewellery **must** be removed before returning to school.

PE kit

Indoor PE kit

- A plain white T-shirt.
- A pair of plain black shorts.

Outdoor PE kit

- A plain white T-shirt.
- A plain black/navy tracksuit or jogging bottoms.
- A warm plain black/navy sweatshirt.

- Sturdy trainers.
- A lightweight waterproof coat kept in the PE bag.
- An optional royal blue PE hoodie.
- An extra vest, t-shirt or sweatshirt would also be a good idea for colder weather.

We discourage designer labels and football kit is *not* allowed. ***The main objective is for children to enjoy PE & Games, so your support in ensuring children have the appropriate kit is essential.***

Admissions

The standard number for intake into our Reception class in 2026 is 18 as decided by Derbyshire County Council.

The Governors have adopted the County Policy on admissions, a copy of which is available at www.derbyshire.gov.uk/education/schools/school_places/admissions

Curriculum

The curriculum is the total of all the learning experiences provided by the school for your child. We aim to provide a broad, balanced curriculum at all stages of your child's development through which your child will be able to reach their full potential and develop their individual talents, interests and skills.

Staff use the programmes of study laid down in the National Curriculum and the Early Year Foundation Stage Curriculum as the basis for planning the children's education, whilst making the curriculum as meaningful as possible.

We use the local environment and educational visits to enhance the children's engagement and understanding. We are committed to developing children's skills for learning alongside their personal and social skills.

"I like the freedom of Outdoor Learning"

Assessment

Careful monitoring and evaluating ensures that the work is matched to the child and targets are set in reading, writing and maths, which are evaluated regularly to ensure the children are appropriately challenged.

During the first half term in school, children are assessed to help us ensure that their needs are considered in the planning of the curriculum and are met through its delivery. Reception children follow the Early Years Foundation Stage Curriculum, which starts in Nursery and continues into Year 1. They are assessed against this profile regularly.

Key Stage statutory assessments are taken as follows:

At the end of Year 1	Phonics Check
At the end of Year 4	Multiplication Tables Check
At the end of Year 6	Reading, Grammar, Spelling and Punctuation and Maths SATs

Other tests may be used in other years. These are used to inform teacher assessments which are made continually throughout the year. Expectations are high and children are constantly challenged to reach their full potential in all areas of the curriculum.

Celebrating David Attenborough's 100th birthday

Parental Involvement

All children benefit from their parent's interest and support and school is committed to involving you as much as possible and in as many ways as possible. Communication is varied, both formal and informal, in the form of newsletters, emails, School Website, Facebook, Class Dojo, parent evenings, open sessions and questionnaires. We are always looking for ways in which to further encourage this.

Friends of Padfield School (FOPS)

FOPS work extremely hard to support the school and children. They plan many fund raising and social activities, which help to fund extras for the children. Everyone is welcome to the informal meetings so please come along to give us your ideas for some fun activities, to meet new people or simply to find out more about how to get involved in the life of the school.

"The 'FOPS' organise lots of activities"

Road Safety

We constantly strive to ensure the safety of our children. To help us we ask that parents walk to school if at all possible, and we encourage children to scoot and follow the school safety rules. If it is impractical to walk or scoot please ***do not*** drive or park on Post Street as this causes congestion and puts all children at risk. We ask that you park on Platt Street or in the car park at The Peel's Arms and walk on Post Street.

Attendance and Punctuality

At Padfield Community Primary School, attendance and punctuality are a high priority. We encourage motivated, enthusiastic learners who get to school on time, ready to learn and so establish good habits for lifelong learning. We expect children to arrive at 8.40am so that they are engaged in their activities and learning by 8:45am.
Parents and carers have a legal responsibility to make sure that children come to school regularly and on time. The school has a legal duty to mark the register and record the attendance of every child on its roll and to specifically code which children are absent or late and why. There is a statutory requirement that schools publish statistics about their attendance rates. We have challenging targets set each year against both local and national averages.

Absences fall into two groups, authorised and unauthorised.

What are authorised absences?

Authorised absences involve children having time out of school for approved reasons, for example: illness, urgent medical appointments, attendance at funerals, religious observance or visits to new schools. The school will need an explanation from parents or carers (a message, telephone call or message in person) if they are to authorise the child's absence. This is then coded in the register.
Every effort should be made to arrange routine dentist and GP appointments outside school hours. However, it is understood that specialist hospital or clinic appointments may have to be made during school hours and a copy of the appointment letter is requested.

Where an appointment has to be made during the school day, the time needed away from school to attend the appointment will be authorised. Children should be in school before and/or after the appointment.

Exceptional authorised leave

The School Attendance (Pupil Registration) (England) Regulations 2024 make it clear that headteachers should not grant approval for any leave of absence during term-time, including holidays, unless there are exceptional circumstances. These regulations also state that holidays cannot be authorised retrospectively.

Any requests should be on the official school ***Leave of Absence*** request form. These are available from the school office. They should be completed and handed back to the school office for consideration prior to any holiday/leave arrangements being made. Each request for exceptional leave will be considered as a separate case and, as well as the exceptional circumstance, will take into account the child's attendance and punctuality record. The headteacher will respond quickly by letter.

Examples of circumstances that are not considered exceptional are:

- Availability of cheap holidays and cheap travel arrangements.
- Days overlapping with the beginning or end of term.
- Birthday of pupil or family member.

What are unauthorised absences?

Unauthorised absences involve children having time out of school without explanation, or where the reason for absence is one that the school cannot authorise, for example: shopping, birthdays, baby-sitting for younger children, too tired, late night due to birthday, not realising term had started or because other members of the family are ill.

If the headteacher does not authorise an exceptional absence in term time, and it is still taken, this is always classified as unauthorised. If school believe that a child has had an unauthorised absence, then evidence will be requested from the parent(s) to demonstrate that the child had a legitimate reason to be absent. If a child has more than three days of unauthorised absence in an academic school year then you may be issued with a Penalty Notice. If unpaid, this could lead to prosecution under section 444(1) of the Education Act 1996.

Punctuality

Punctuality is very important and sets important lifelong habits. All children should be in school ready to start lessons at 8:45am. The door is opened at 8.40am to allow children time to hang up coats, give in letters etc. The register is marked at 8:45am, after which arrivals are marked as late.

Late arrivals will be marked as such by the teacher or by the school office. Children arriving after 9.15am, i.e. 30 minutes after registration closes, and who do not have a good reason for doing so, are marked as an unauthorised absence.

It is equally important that children are picked up punctually at the end of the day. If a child is persistently picked up late, then school may need to refer the family to outside agencies for support.

Involvement of the Education Welfare Officer
The school also makes written referrals to the Education Welfare Officer where there are ongoing concerns about attendance or punctuality. This will not simply be due to relatively low attendance figures; if there are patterns e.g. taking unauthorised leave of absence, regularly missing Fridays, taking long weekends or always returning to school late after a school break then a referral will be made to the Education Welfare Office.

If attendance and punctuality concerns persist for a significant length of time, and parents make no effort to work with the school and local authority to make improvement, the school supports the Local Authority's right to fine parents and if necessary to take court action.

"Our 'Buddy Scheme' helps children care for each other."

Behaviour

We expect that all adults in school treat the children with kindness, consideration and respect, giving the children very clear boundaries and helping them to acquire a highly developed sense of right and wrong.
We have the following rules:

Ready, Safe, Respectful

We believe that children thrive best in an atmosphere of praise and encouragement within very clear boundaries. We do this by concentrating on the positive aspects of children's behaviour as much as possible.

Special Educational Needs and Disabilities (SEND)

The term 'special educational needs' has a legal definition. Children with SEND all have learning difficulties or disabilities that make it harder for them to learn than most children of the same age. Those children may need extra or different help from that given to other children of the same age.

Children and staff at Padfield welcome all children with or without disabilities and we are proud of the way we help everyone integrate into our family.
The school provides carefully structured work for children experiencing occasional difficulties, as well as providing challenges for those with marked ability in certain areas. We believe that high expectations lead to the highest standards.

Mrs Wilson is our SEND Co-ordinator in school and monitors any children with additional needs, setting individual programmes of work with the class teacher and involving any outside agencies as appropriate. If at any point during your child's time at Padfield it is felt they need extra help and support you will be notified.

Accessibility

We have disabled access into school for parents and children and as part of our Disability Accessibility Plan, we have disabled toilet facilities. We also now have access for disabled children to our playground.

Health

Generally, children who are still taking medicine after an illness are better at home. If your child needs to take medicine during the school day e.g. to finish a course of antibiotics, parents are asked to complete a medicine form which needs to be given to the headteacher. Parents of children who need to use inhalers for asthma, who have an epipen or who receive any special regular medicine need to make an appointment to discuss this with the headteacher.

Personal, Social and Health Education (PSHE)

Our PSHE curriculum ensure that our children learn about:

Being Healthy, Bullying Matters, Being Responsible, Exploring Emotions, Difference and Diversity, Relationships, Being Me, Growing Up, Being Safe, Money Matters, Drug Education, Changes

We encourage our pupils to play a positive role in contributing to the life of the school and the wider community. We teach them about rights and responsibilities and they learn to appreciate what it can mean to be a positive member of multicultural society.
Relationships and Sex education is part of our PSHE curriculum. In addition, some aspects of sex education are taught as part of the Science curriculum and questions are answered naturally and honestly as they arise.

"I love chatting to my 'buddy' and hearing him read."

Religious Education

The school is not affiliated to any particular religious denomination and we follow the Derbyshire Agreed Syllabus. We provide teaching about many religious beliefs, helping children to develop an appreciation and understanding of the diversity which exists in the society in which they are growing up.
Parents may exercise their right to remove their child from R.E. and any collective worship by notifying the headteacher.

School Security

Each class has its own entrance via the main corridor and its own fire exit. To ensure your child's safety during class time, all external doors are inaccessible from the outside and so

any parents wishing to come into school must enter by the pedestrian gate and then the main entrance to the office.

Drop off

All children need to arrive at school from 8.40 so that they are in their classrooms ready to learn at 8:45am. Robin and Wren children are to be brought to their classroom doors.

Pick up

Children are dismissed from their classroom doors. For Wren class, this is the side door by the hall.
The gates will be unlocked at approximately 3.10pm and you can make your way to your area. If you need someone else to pick up your child, please make sure that school is informed in advance, as we will not let a child go home with someone that has not been arranged with us. Infant children will only be released into the care of persons 16 years or older.

Child Protection

Parents should be aware that the school will take any reasonable action to ensure the safety of its pupils. School would appreciate it if parents would inform them if their child has suffered any accidental bumps and bruises. If school is not informed, we will ring parents to make enquiries, as that is part of our duty of care. In cases where the school has reason to be concerned that a child may be subject to ill-treatment, neglect or other forms of abuse, staff will follow the County Child Protection procedures. The designated staff responsible for dealing with child protection issues are Mr C Warburton, Miss K Warburton, Mrs K Skuse and Mrs K Johnston.

Charging Remissions Policy

When school visits or trips are organised, parents are asked for a voluntary contribution. No child is refused for financial reasons. Should the finance collected be insufficient to a small extent, then school funds or a donation from the FOPS will cover the shortfall if funds are available. Should the finance collected be a large amount short, then the trip will be cancelled.

Parent Pay

We aim to be a cashless school. We ask that all parents use Parent Pay to make payments for Breakfast Club, School Dinners, After School club, School Trips, parental permission slips for trips and sporting activities. Each new family will be given an online acitivation code to login into our school Parent Pay Portal. If you wish to book Breakfast Club or After School Club, it must be booked a week in advance and school dinners need to be paid a week in advance. We understand that sometimes families forget so you can also contact the school office on Monday if you have missed any bookings.

School Meals

School meals follow healthy food standards and more information about menus can be found at www.myschoollunch.co.uk/derbyshire. They need to be ordered in advance from

the school office. This site also explains if you are entitled to free school meals or alternatively ask for more information from the school office. School meals ***currently*** cost £3.25 per day for Nursery and KS2 children.

Breakfast Club and After School Club

A breakfast club is available each morning from 7:30am for a charge of £6 per session. This is run by two very experienced members of staff and provides a healthy start to the school day.
After School Club is available after school each day for 3 different time slots all bookable on ParentPay. The children have a healthy snack and get to enjoy lots of different acitivites.
The cost of After School Club is:
£6 until 4:30pm, £10 until 5:30pm and £12 until 6:00pm.

Healthy School

We try our best to follow Healthy School standards and promote good physical and mental health. We ask that all children have a named ***water bottle*** in school so that they can get a drink in their classroom whenever they need one – please not that only plain water is allowed.
If your child brings a ***packed lunch***, we ask that they have just one sweet treat e.g. a biscuit or fruit bar. Sweets or chocolate bars are not allowed in school.
At ***playtimes***, all infant children receive a free piece of fruit but they may bring their own preferred fruit or healthy snack if they wish. In juniors, we encourage all children to bring a piece of fruit or a healthy snack.

Data protection

All data is processed in accordance with the General Data Protection Regulations, details of which are available on the school website.

Complaints, concerns and whistleblowing

We encourage the whole school community to feel confident in raising serious concerns, complaints or worries. These can usually be dealt with immediately in discussion with the class teacher. If you still have concerns or feel this would not be appropriate you should make an appointment to see the headteacher. In the unlikely event of you still not being satisfied, you should contact the Chair of Governors. Should all of these steps fail to resolve the issue then you can contact the Education Office at Matlock. For further information, please see the policy section of our website.

School Terms Dates 2026/2027

Term	Start	Finish
1	Friday 4th September	Friday 23rd October
2	Monday 2nd November	Friday 18th December
3	Monday 4th January	Thursday 12th February
4	Monday 22nd February	Thursday 25th March
5	Monday 12th April	Thursday 28th May
6	Monday 7th June	Thursday 26th July

Inset days (School closed for children)

Friday 4th September 2026
Friday 23rd October 2026
Friday 12th February 2027
Friday 11th June 2027
Monday 26th July 2027

"Padfield School is a very special place."

Ofsted Report 2025

Changes of Information *The information in this booklet was accurate at the time of publication.*
Please visit our website for up to date news and information
www.padfieldschool.co.uk